Requirements Brainstorming

# [Team Name]

## January 1, 2025

## 10:00am – 11:00am

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| Meeting Purpose: Address a specific problem as a team and come up with unique solutions. |  |
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| 10:00 – 10:10 | Introduction to the problem up for discussion  * Work ahead of the meeting to define the overarching problem and goal of the meeting beforehand to ensure time is used effectively | Team Lead |
| 10:10– 10:40 | **Break out into groups or solo to address the following questions:**   * What is the main goal we are trying to achieve? * What are 3 different strategies to achieve that goal? * What does success look like for this goal? | All Members |
| 10:40 – 10:50 | **Come back as a team and share the solutions**   * Select the top one or two solutions proposed and discuss the requirements needed to achieve that solution | All Members |
| 10:50 – 11:00 | **Discuss group next steps** | Team Lead |