Roadmap Meeting

# [Team Name] - Meeting Title

## January 1, 2024

## 10:00am – 11:00am

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| Meeting Purpose: Discuss and agree on an overarching path forward for the next few months or quarters. Create some KPIs to ensure we are going in the right direction. |  |
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| 10:00 – 10:15 | Long Term Goals + the Big Idea  * Where is this product going next quarter? 4 quarters out? * How do we know this is the right direction? | Team Lead |
| 10:15– 10:45 | Choosing a path forward  * What are the main pillars of the project that will advance the product to its goal state? * Assign priority to each pillar * Break down larger epics into smaller tasks | All Members |
| 10:45 – 11:00 | Decide on KPIs to track towards the Longer Term Goal before the next meeting. | All Members |